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15 March 1957

BRIEF FOR: CIA Career Council

SUBJECT: Special Placement Committee

1. Proposal:

It is proposed that there be established a placement committee to consider difficult placement cases. These cases are expected to include hard-to-handle individuals and others who, though not hard to handle, are difficult to place or move.

2. Composition:

Director of Personnel, Chairman
Three Senior Officers representing the Deputy Directors
Secretary, to be furnished by the Director of Personnel

3. Procedures:

a. The Director of Personnel will render decisions in consultation with the members. These decisions will be subject to approval by the Deputy Director concerned. Should the Deputy Director not approve, the Director of Personnel may appeal through the Deputy Director (Support) to the Director or Deputy Director of Central Intelligence.

b. The Director of Personnel will be responsible for calling meetings of the Special Placement Committee.

c. The Director of Personnel will from time to time make reports to the CIA Career Council which will indicate the distribution of hard-to-handle cases among the operating components of the Agency.